



Crystal K. Kinzel

Collier County
Clerk of the Circuit Court and Comptroller
3315 Tamiami Trail East, Suite 102
Naples, Florida 34112-5324

**Information Sheet for Deeds and Other Documents
Transferring Interest in Real Property**

SUBMITTER INFORMATION

Name: _____
Company/Firm Name: _____
Submitter Address: _____
Phone: _____ E-mail Address: _____

PROPERTY INFORMATION

Transfer from: _____
(Grantor/Seller)
To: _____
(Grantee/Buyer)
Date of Sale/Transfer: _____

Purchase Price/Consideration for this transfer was \$ _____.

Is there an existing Mortgage on the property? _____ Yes _____ No
If yes, what is the mortgage balance? \$ _____

Are you paying full doc stamps? _____ Yes _____ No (If No, Please explain below)
Are you paying minimal (\$0.70) doc stamps? _____ Yes _____ No (If No, Please explain below)
If No, are you exempt under Florida Law or Administrative Code? _____ Yes _____ No
(Please explain below)

Explanation: _____

Signature of Grantor, Grantee or Agent: _____

FAILURE TO PAY REQUIRED TAXES MAY RESULT IN PENALTIES AND INTEREST.
(F.A.C. 12B-4.005)