

Deposit Account

Frequently Asked Questions (FAQ)

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WHY WOULD I NEED A DEPOSIT ACCOUNT?

A

A Deposit Account is required to participate in eRecording.

Q

IS THERE A FEE TO OPEN AN ACCOUNT?

A

No, there's no fee to open or close a deposit account.

Q

CAN I CHANGE MY OWN PASSWORD?

A

Yes. Once you are logged in, go to Accounts and change your password there. Be sure to hit Save at the bottom.

Q

WHAT HAPPENS IF I DON'T HAVE MONEY TO eRECORD?

A

Account holders will receive a courtesy email when their balance falls below the amount you establish upon setting up your account.

Q

CAN I CREATE AN ACCOUNT FOR MY ASSISTANT?

A

Yes. Once your account is established you can login and create additional user accounts.

Q

IF AN EMPLOYEE LEAVES MY COMPANY HOW DO I CANCEL THEIR ACCOUNT?

A

Login under your account and go to the Accounts tab to disable that user.