



Real Property Transfer Information Sheet

This information must be submitted with the following documents for them to be recorded in the Official Records: Agreements for Deeds, Deeds, Easements, and Assignments that transfer interest in real property.

PROPERTY INFORMATION

Parcel ID _____

Transfer from: _____
(Grantor/Seller)

Transfer To: _____
(Grantee/Buyer)

Date of Sale/Transfer: _____

Purchase Price/Consideration: \$ _____

Is there a pre-existing mortgage on the property that will not be paid off by this transfer?

Yes No *If Yes:* What is the remaining balance? \$ _____

DOCUMENTARY STAMPS (Failure to pay required taxes may result in penalties and interest, F.A.C. 12B-4.005)

The recording of this document includes the payment of:

(Select One)

- Full Doc Stamps
- Partial Doc Stamps *(Explanation required)*
- Minimal Doc Stamps of \$0.70 *(Explanation required)*
- No Doc Stamps – Exempt *(Explanation required)*
- No Doc Stamps – Delayed, Agreement for Deed

Explanation: _____

SUBMITTER INFORMATION

Printed Name: _____

Company/Firm Name: _____

Submitter Address: _____

Phone: _____ E-mail: _____

Role of Submitter: GRANTOR, GRANTEE, AGENT

Signature: _____

This information must be submitted to the Collier County Clerk of the Circuit Court & Comptroller's Recording Department.