

Collier Clerk of Courts ShowCase Web User Guide

for Registered Users and the General Public



ShowCase Web

ShowCase Web is a web-based version of the Clerk's court records management system. It allows public users to view non-sensitive information while allowing authorized users including judges, attorneys, and parties of record to access detailed case information.

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Showcase Web Access

Logging In

1. For public access, click any option on the left of the Menu Bar. The General Public has access to basic case information and case images as prescribed by the [Florida Supreme Court Administrative Order AOSC19-20](#).

If you are a registered user such as a Judge, Attorney, or Party of Record and you have a valid Username and Password, click **Login** and enter your information.

The screenshot shows the Showcase Web interface with several annotations. At the top, a dark blue menu bar contains 'Case Search', 'Court Events', 'Reports', and 'Disclaimer' on the left, and 'Login' on the right. A red circle highlights the 'Login' button. Below the menu bar, a green box labeled 'Public Access' points to the 'Case Search' menu item. A red box labeled 'Registered Users' points to the 'Login' button. The main content area has a dark blue background with white text: 'Select from the menu above to access electronic court records as a Public user'. Below this, a red box labeled 'I Want to become a Registered User...click here...' points to a link. Another red box labeled 'I Need Help ...Click Here' points to a help link. A third red box labeled 'Become a Registered User' points to a button. In the center is the seal of the Clerk of the Circuit Court & Comptroller for Collier County, Florida. At the bottom, there is contact information for the Helpdesk and a copyright notice for ShowCase.

Using the Menu Bar

Access the various Showcase Web features is by using the Menu Bar at the top of the window. These options include:

- Case Search (search for cases or parties)
- Court Events (view scheduled cases by date/time/location)
- Reports
- Disclaimer
- Login (available to registered users)

Case Search

Click **Case Search**. The Case Search window appears.

Case Search

Case Number:

Last Name Or Business Name:

First Name:

Citation Number:

From Date:

To Date:

Court Type:

Search Type:

Show One Row Per Case

Enter one(1) or more criteria to search for your case(s) then click **Search**.

SEARCH TIPS

- Names are **NOT case sensitive**. It doesn't matter if you use uppercase or lowercase letters.
- If you see **too many results**, refine/change your criteria or add additional criteria.
- Search **partial names** by using the % as a wildcard. For example, if you search for **SM/%** the results will include names that start with the letters **SMI** (such as **Smith, Smithers** or **Smithfield**).
- Use Bar# to find a specific attorney. Find Bar #'s by going to www.floridabar.org
- **Search for a business** by entering the business name in the Last Name box. The exact spelling of business names may vary. Better results may be achieved by entering a portion of the name wrapped between % wildcard characters, for example: **%yz co%** will return **XYZ Co, XYZ Company, and YZ Contracting**.
- **Show ALL parties** and/or parcels on a case by unchecking the Show One Row Per Case box.

Results

1. Your results are displayed as follows.

	Case #	Citation #	Last Name	First Name	Middle	DOB	DLNumber	Status	File Date	FullName
+	11-2017-TR-009511-0001-XX	A82IRGE	Aaron	Robert	Bland	03/07/1950	*****	Disposed	05/12/2017	Aaron, Robert Bland
+	11-2017-CP-000012-0001-XX		Aaron	Phyllis	S			Pending	01/03/2017	Aaron, Phyllis S
+	11-2016-TR-009957-0001-XX	A3TDQ7E	Aaron	Charles	Edward	04/16/1983	*****	Disposed	04/20/2016	Aaron, Charles Edward
+	11-2016-CP-002830-0001-XX		Aaron	Phyllis	Shaw			Disposed	12/27/2016	Aaron, Phyllis Shaw
+	11-2015-TR-030160-0001-XX	A2MDILE	Aaron	Leslie	B	12/04/1962	*****	Disposed	11/14/2015	Aaron, Leslie B

City: Naples
State: FL
Offense Date: 04/19/2016
Arrest Date:

If your view does not provide sufficient space to display all basic information, click any of the '+' symbols to see the rest of the basic data for that record.

Click the **Case Number** to see detailed information.

2. In the Detail View, click any Detail Tab to review the corresponding information:

- Dockets
- Parties
- Charges
- Sentences
- Fees
- Court Events

Case #: 11-2016-TR-009957-0001-XX File Date: 04/20/2016

Party Name/Company: Aaron, Charles Edward Court Type: TR

Name Suffix: Case Type:

DOB: 04/16/1983 Case Status: Disposed

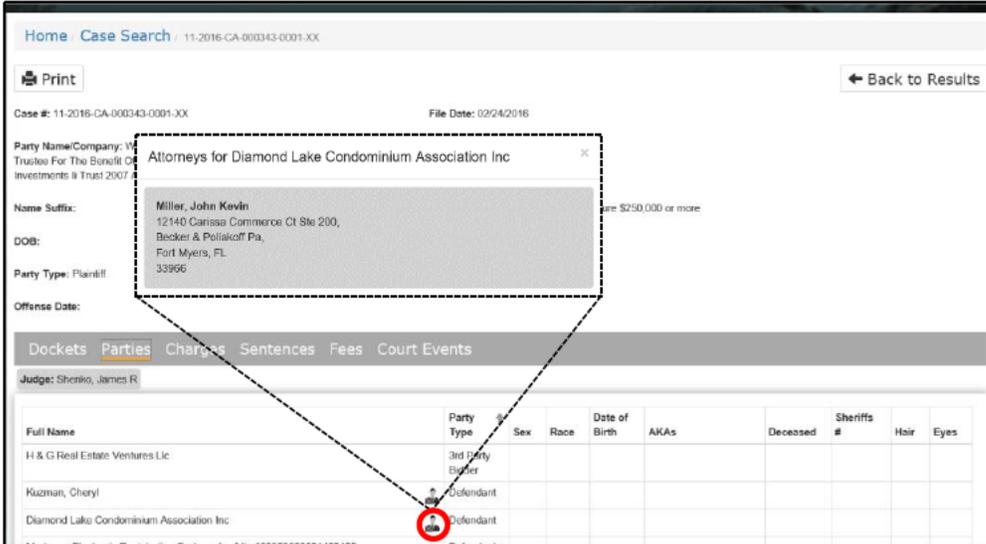
Party Type: Defendant Restitution Balance: \$0.00

Offense Date: 04/19/2016

Dockets Parties Charges Sentences Fees Court Events

Image	Docket Num	Effective	Count	Description
	1	04/20/2016	1	Citation # A3TDQ7E for 316.646(1) issued on 04/19/2016 by Naples Police Department
	2	04/20/2016	1	316.646(1) Proof Of Insurance Required (By Owners, Lessee Of Vehicle Only) - Exclusions Taxicabs Limousines Or Motorcycles

- From the Parties Tab, click the  symbol to view that party's attorney.



The screenshot shows a web interface for a court case. At the top, there is a breadcrumb trail: "Home Case Search / 11-2016-CA-000343-0001-XX". Below this, there are buttons for "Print" and "Back to Results". The case information includes "Case #: 11-2016-CA-000343-0001-XX" and "File Date: 02/24/2016".

The main content area is titled "Parties" and shows details for "Atorneys for Diamond Lake Condominium Association Inc". A pop-up window displays the attorney's name, "Miller, John Kevin", and his address: "12140 Carissa Commerce Ct Ste 200, Becker & Pollackoff Pa, Fort Myers, FL 33966".

Below the details, there is a navigation bar with tabs: "Dockets", "Parties", "Charges", "Sentences", "Fees", and "Court Events". The "Parties" tab is selected. Below the tabs, the judge is listed as "Judge: Shenko, James R".

A table lists the parties in the case:

Full Name	Party Type	Sex	Race	Date of Birth	AKAs	Deceased	Sheriffs #	Hair	Eyes
H & G Real Estate Ventures Lic	3rd Party								
Kuzman, Cheryl	Defendant								
Diamond Lake Condominium Association Inc	Defendant								

A red circle highlights the person icon next to the "Diamond Lake Condominium Association Inc" row in the table. A red arrow points to the "Back to Results" button.

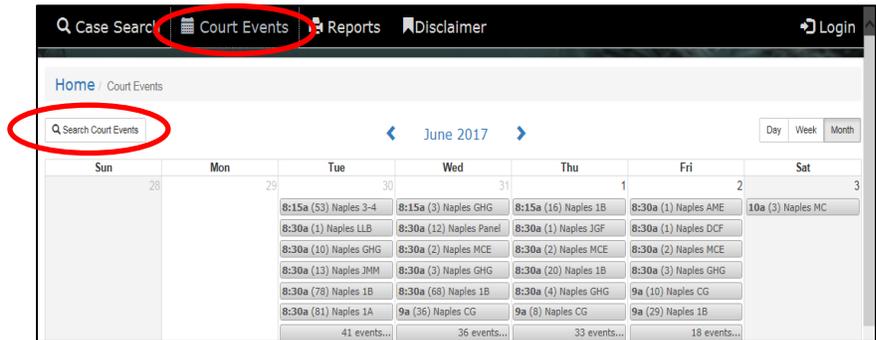
- Click "Back to Results" to collapse the details and return to your search results.

Searching for Court Events

ShowCase Web allows you to search for Court Events like **Hearings by Judge** and **Foreclosure Sales**.

Search: Hearings by Judge

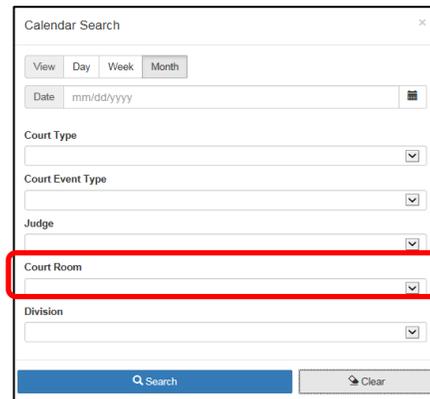
1. Click **Court Events**
2. Click **Search Court Events**



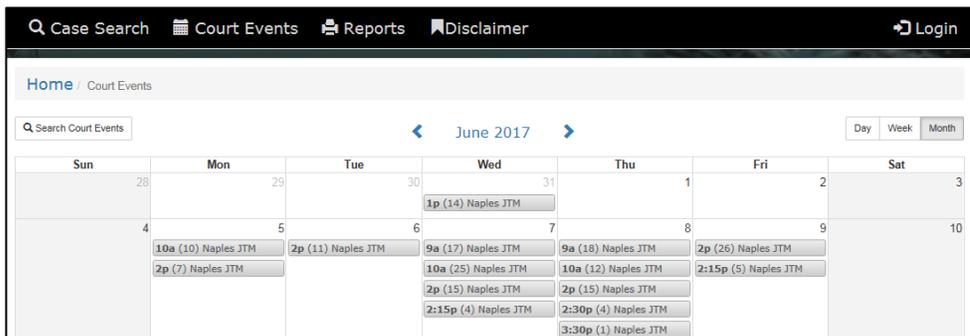
Calendar Search: to find the desired Court Event

3. Select a time period: **Day, Week, Month** or specific **Date**
4. DO NOT use **Judge**
5. Click the **Court Room** dropdown to select the Judge's Initials, then click **Search**.

*Tip: Try performing your search without specifying any **Judge initials** to see all the **Court Events** for that period of time.*

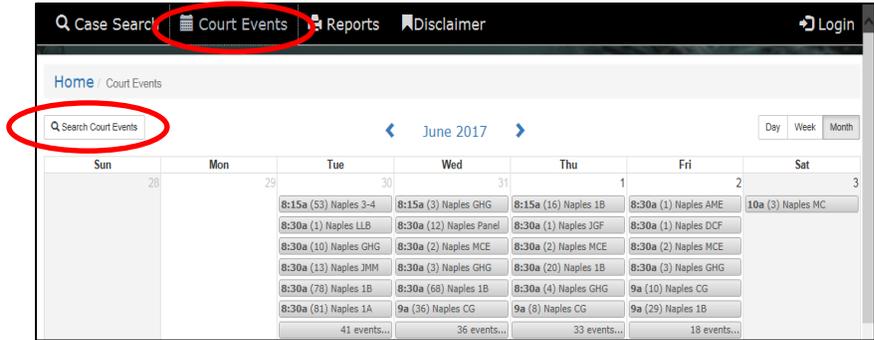


6. The Calendar view will now display court dates/times based on the selected criteria. Click any event to view the cases on the docket in that Court Event.



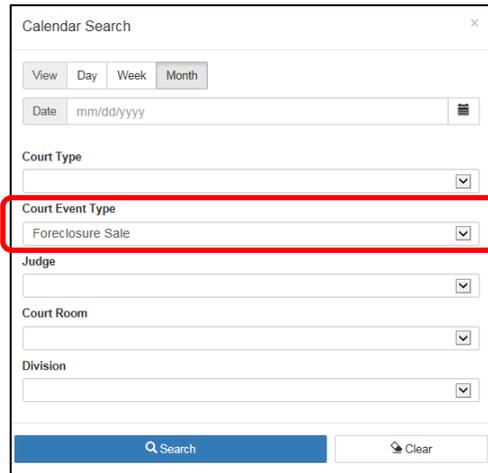
Search: Foreclosure Sales

1. Click **Court Events**
2. Click **Search Court Events**



Calendar Search (for Foreclosures):

1. Select a time period: **Day, Week, Month** or specific **Date**
2. Use the **Court Event Type** dropdown and select **Foreclosure Sale**.
3. Click **Search**



3. The Calendar view will now display court dates/times for foreclosure sales.
Click any event to view the cases on the docket.

