

# e-Filing

## Frequently Asked Questions (FAQ)

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**WHAT IS E-FILING?**

A

You can file documents in Florida's trial and appellate courts online which is called E-Filing, the electronic submission of documents.

Q

**WHAT IF I DON'T HAVE A COMPUTER?**

A

You can visit our Self-Help Center to complete forms, print forms and file documents.

Q

**IS THERE A FEE TO USE THE E-FILE WEBSITE?**

A

No, registering for an e-Filing account is free.

**NOTE:** Upon e-filing documents that have fees associated, charges will apply.

Q

**HOW DO I REGISTER FOR THE E-FILE WEBSITE?**

A

Visit the website [www.myflcourtaaccess.com](http://www.myflcourtaaccess.com) and click on the File Now! link and following the prompts.

**Q**

**HOW WILL I KNOW THE DOCUMENT I E-FILE WAS RECEIVED?**

**A**

You will receive email notification to the email address you created your account with that your e-filing has been submitted. When the Clerk of Courts accepts your e-filing, you will receive an email saying it was accepted.

**Q**

**WHY DID I GET AN EMAIL SAYING MY FILING WASN'T ACCEPTED?**

**A**

If your filing is not accepted, you will receive an email with the reason. Go back into the website, correct the issue, and resubmit.

**Q**

**IF I E-FILE ON THE WEBSITE, DO I HAVE TO FILE THE PAPER COPIES TOO?**

**A**

No. Save time and file online.